

# ANNUAL REPORT



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> For enquiries, please contact us at email: admin@ojoy.org







# **OURVISION**



A world where individuals flourish emotionally and socially

# OUR MISSION

We are dedicated to empowering individuals to navigate challenges, fostering hope and resilience, and unlocking their full potential, through comprehensive, holistic support that addresses their physical, emotional, and social needs.





# **OURVALUES**



**Client-centred Care** 



Compassion



**Holistic Approach** 



Respect











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### ORGANISATION INFORMATION

CHARITY NAME:	O'JOY LIMITED
REGISTERED ADDRESS:	BLOCK 5 UPPER BOON KENG ROAD #02-10 SINGAPORE 380005
COMPANY LIMITED BY GUARANTEE REGISTRATION NO.:	201805560D
FULL MEMBERSHIP WITH THE NATIONAL COUNCIL OF SOCIAL SERVICE:	SINCE 1 APRIL 2005
CHARITY REGISTRATION NUMBER:	201805560D (INSTITUTE OF PUBLIC CHARACTER)
IPC NO.:	201805560D
BANK:	MAYBANK 210 NEW UPPER CHANGI ROAD, #01- 699 SINGAPORE 460210
UEN:	201805560D
AUDITOR:	CORPWERK PAC, CHARTERED ACCOUNTANTS
EXECUTIVE MANAGEMENT:	EXECUTIVE DIRECTOR CHOO JIN KIAT (SINCE 01 APRIL 2011)
	CLINICAL DIRECTOR TEO PUAY LENG (SINCE 01 APRIL 2010)

# MESSAGE FROM THE PRESIDENT

#### **TERRENCE CHEE** President, Board

Four years have passed since our novation from O'Joy Care Services to O'Joy Limited. This novation, albeit a name change for many who already know O'Joy, has brought about a new sense of purpose and urgency as we embark on a process of renewal and training of the Board and staff to meet the challenges ahead.

The Board, together with input from all members of the staff, embraced and endorsed a new vision statement and refreshed our mission statement and core values. These details can be found in the Annual Report and our website.

We increased our Board size from 5 to 10 and reviewed all our Board Committees. This resulted in strengthening the TORs (Terms of References) for the various committees, and adding new Board members to supplement the expected workload increase in within each committee. A new Information and Communications Technology (ICT) Board Committee was set up as O'Joy's work becomes environment increasingly digitalised. These details can be found in the Annual Report.

# MESSAGE FROM THE PRESIDENT

The return to normalcy from COVID-19 enabled us to accelerate our pace of outreach, reaching out to 11,227 persons as compared to last year's 3,561 persons. This is an increase of over 300%! In addition. with the increase from one to two CRESTs (Community Resource Engagement and Support Team) - A community safety network for people with and at risk of depression, dementia and other mental health conditions. as well as their caregivers), we were able to serve 647 clients as compared to last year's 390 clients, i.e. an increase of 65.9%. As a result, we managed to transform 876 lives as compared to last year's 768 lives, i.e. an increase of 11.5%.

Going forward, we will be adopting Enterprise Risk Management and Crisis Management with the objective of strengthening our current **Business** Continuity Management (BCM). The adaptation will enable us to better identify potential threats and build resilience to safeguard our beneficiaries, stakeholders and assets. Thus, ensuring our organization

to continue performing more impactful work, delivering greater value to beneficiaries, and building stronger confidence.

I want to extend my heartfelt thanks to my fellow committee members for their dedication and insight, which have been invaluable in guiding O'Joy through the many challenges and opportunities we faced together. I am especially grateful to our O'Joy management, counsellors, and office teams for their relentless efforts in supporting our care recipients as we move into the next stage of transformation.

Lastly, my sincere thanks go to all our volunteers and donors for their selfless contributions and generosity. Your willingness to give your time and service is immensely appreciated. Your support enables us to continue fulfilling our mission and serving our community. We look forward to your continued involvement with O'Joy in the years to come!

Thank you.

# MEET



Terrence Chee President



Alan Goh Secretary and Chairperson, Audit and Risk Board Committee



Max Cheong Treasurer



Chung Soon Bee Board Member and

Chairperson, Nomination Board Committee

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# **MEET OUR BOARD**



**Joanna Tan** Board Member and Chairperson, Fundraising Board Committee



Amelia Teo Board Member and Chairperson, Human Resource Board Committee



#### Lenard Pattiselanno Raymond

Board Member and Chairperson, Programme and Service Board Committee



#### **Ong Jeannie**

Board Member and Chairperson, Information and Communications Technology Board Committee



**Alvin Wong** Board Member and Chairperson, Communications and Legal Board Committee



Sylvia Oo Board Member

# MEET OUR BOARD

NAME	CURRENT APPOINTMENT	PAST APPOINTMENTS	OCCUPATION	BOARD EXPERIENCES WITH OTHER CHARITIES/COR PORATES
Chee Teng Hsiu, Terrence	President (From 30/09/2023)	Treasurer (Till 29/09/2023)	Independent Director, private sector	Yes
Cheong Chong Khiam, Max	Treasurer (From 30/09/2023)	President (Till 29/09/2023)	Managing Director, private sector	No
Goh Jiang Wee, Alan	Secretary and Chairperson, Audit and Risk Board Committee (From 30/09/2023)	Secretary (Till 29/09/2023)	Educator, public sector	No
Chung Soon Bee	Board Member and Chairperson, Nomination Board Committee (From 30/09/2023)	Board member (Till 29/09/2023)	Retirer (Ex- Educator)	Yes
Tan Shin Yi, Joanna	Board Member and Chairperson, Fundraising Board Committee (From 30/09/2023)	Board member (Till 29/09/2023)	Chief Executive Officer (people sector)	No
Amelia Teo Yun Chien	Board Member and Chairperson, Human Resource Board Committee (From 30/09/2023)	NA	Public Social Care Administrator	No

# MEET OUR BOARD

NAME	CURRENT APPOINTMENT	PAST APPOINTMENTS	OCCUPATION	BOARD EXPERIENCES WITH OTHER CHARITIES/COR PORATES
Lenard Pattiselanno Raymond	Board Member and Chairperson, Programme and Service Board Committee (From 30/09/2023)	NA	Director	No
Alvin Wong Hong Xi	Board Member and Chairperson, Communications and Legal Board Committee (From 30/09/2023)	NA	Lawyer	No
Ong Jeannie	Board Member and Chairperson, Information and Communications Technology Board Committee (From 30/09/2023)	NA	Public Healthcare Administrator	No
<b>Oo Lay Kim, Sylvia</b> Board Member (From 30/09/2023) NA		NA	Retired Corporate Secretarial	No



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### ORGANISATION STRUCTURE



**COMMUNICATIONS TECHNOLOGY** 

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## FINANCIAL HIGHLIGHTS



#### Income





#### Expenses

\$1,768,326



## Surplus **\$242.835**



#### Donations



### SUMMARY FINANCIAL PERFORMANCE

- Total income: \$2,011,161
- Total expenditure: \$1,768,326
- Total donations decreased by \$38,781.
- Total expenditure decreased by \$191,622 compared to the previous financial year, primarily due to a reduction in professional fees. The previous year's professional fees were higher due to oneoff consultant engagements aimed at improving organisational effectiveness and the completion of a physical health assessment project.

#### MAJOR FINANCIAL TRANSACTIONS

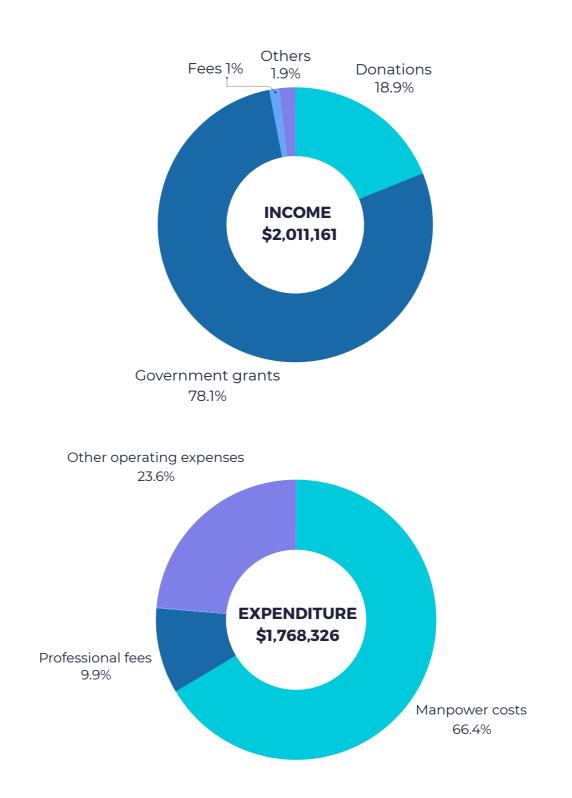
- Office System Maintenance: \$48,509 for maintenance of cloud based PBX (Velox) and cloud based enterprise resource management system.
- Transport: \$25,227 due to increases in transportation fees.
- Professional Fees: \$174,954 was allocated for payments to external artists, therapists, and trainers who conducted therapeutic art-based HOA sessions, mental health interventions, and volunteer training.

#### PURPOSES OF CHARITABLE ASSETS HELD

• No charitable assets held

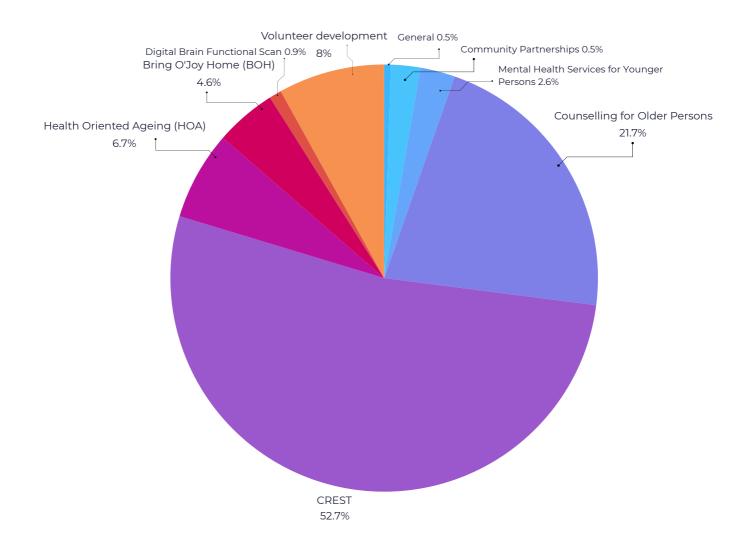


### **INCOME & EXPENDITURE**



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## EXPENDITURE BY PROGRAMS



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# THE YEAR IN REVIEW



**226** seniors supported through Gerontological Counselling



adults with mental health issues supported through Beacon program



292 seniors in active ageing programmes

11227

persons reached out to and provided with dementia/ mental health information via CREST outreach 876 LIVES

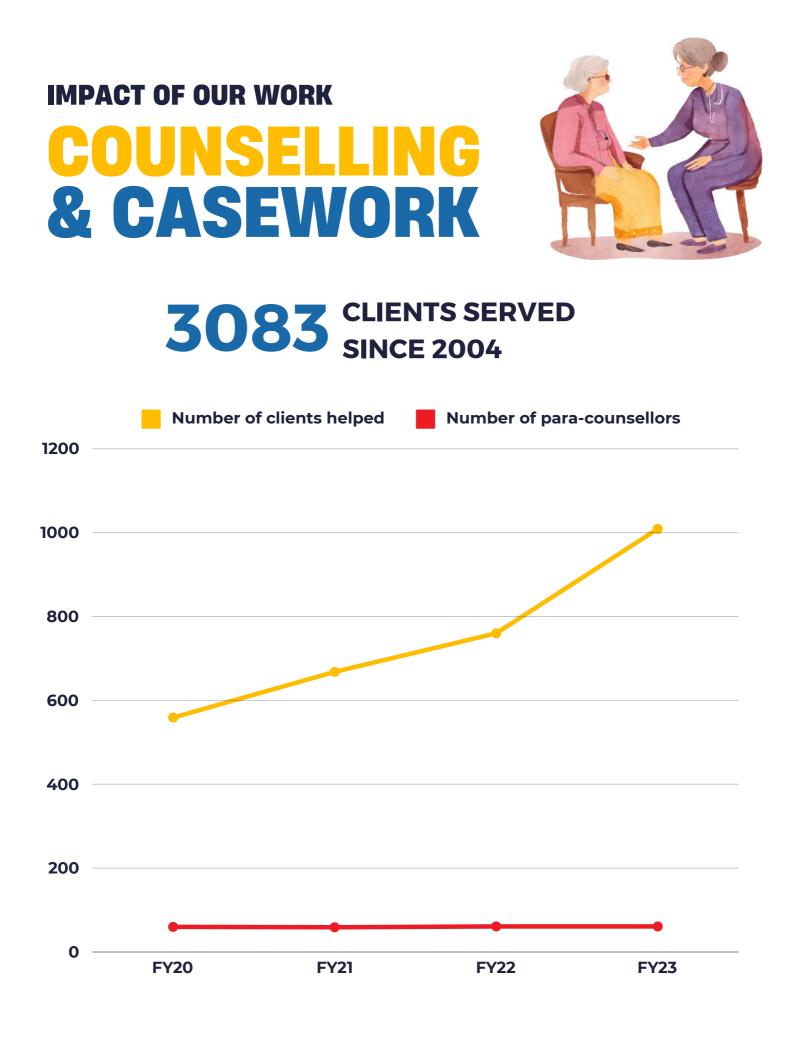


302 clients served by volunteers

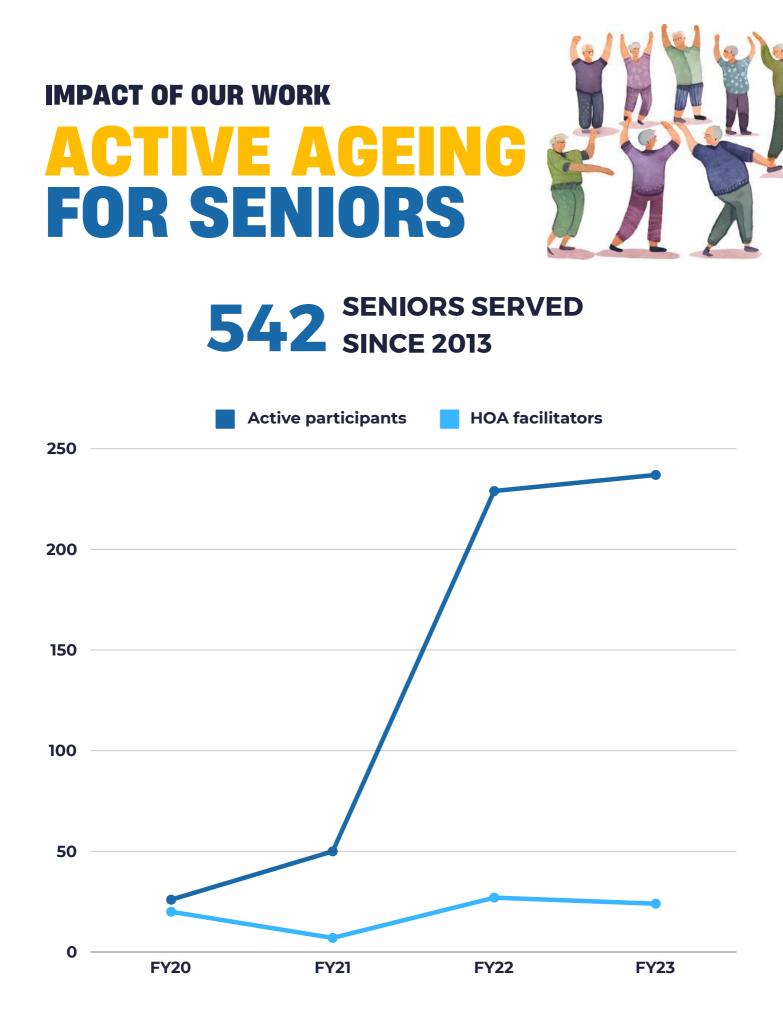


647 Number of clients/caregivers followed up by the programme

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# PROGRAMMES & ACTIVITIES



#### ACTIVE AGEING FOR SENIORS

ICES FOR OLDER PERSONS

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# MENTAL HEA **SERVICES**

#### THE BEACON PROGRAM

The BEACON program commenced on 1 April 2020. This program provides adults counselling to experiencing mental health issues like depression or anxiety. We were providing this service previously under the umbrella of COMIT (funded by AIC).





served



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# MENTAL HEALTH SERVICES STATISTICS

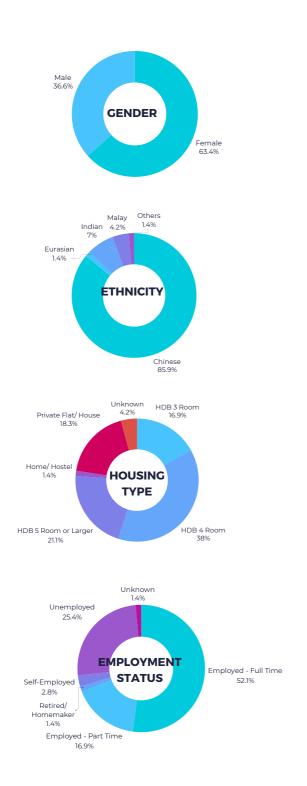
Breakdown of BEACON Cases	FY23	FY22
Total number of cases served	71	89
Total number of sessions	272	381
Number of cases brought forward from last FY	40	52
Number of new cases in this FY	31	37
Number of cases closed during this FY	29	56
Number of cases carried forward to next FY	42	33

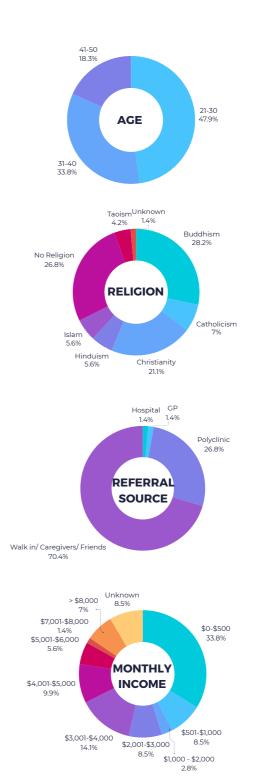
The BEACON program served a total of 71 cases in FY2023. 40 cases were brought over into the Beacon program from the previous financial year. There was a total of 31 new cases and 42 cases carried over the next FY.

There were 36.6% males and 63.4% females. Almost half of the clients (47.9%) were young adults of age 30 years old or less. About 45% of the clients earned a monthly income of \$2000 or less, even though 71.8% were employed full-time, part-time or self-employed. The most common referral sources are by self/caregivers/friends (70.4%), or from polyclinics (26.8%).

Trauma/stress-related (59.2%), Anxiety disorders (36.6%), and Depressive disorders (33.8%) were the most commonly presented psychological issues, while Interpersonal (60.6%), Family (35.2%), and Occupation (29.6%) issues were the most commonly presented social issues. It is not uncommon for a client to present with multiple issues.

# DEMOGRAPHICS

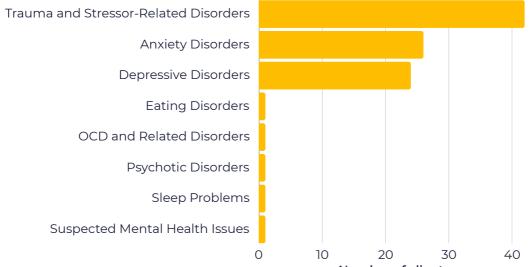




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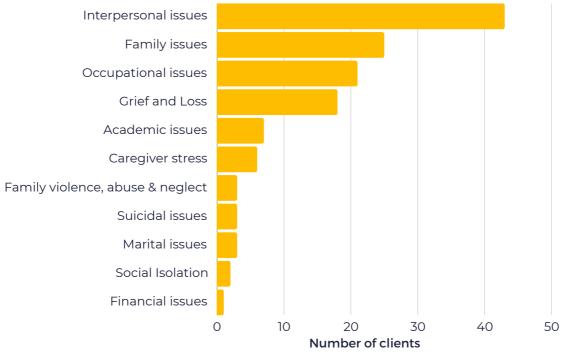
# PRESENTING ISSUES

#### **PSYCHOLOGICAL ISSUES**



Number of clients





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50

# **SERVICES FOR OLDER PERSONS**



### GERONTOL COUNSELL

Counselling for the Older Persons is the cornerstone of O'Joy Limited. We offer individual, family and group counselling services in English, Mandarin and local dialects. O'Joy serves anyone aged 50 and above, or any individual who has issues related to an older person.

Beyond centre visits, we also make home visits and provide our services at daycare centres, senior activity centres and nursing homes.

Counselling is given to an individual who may be:

- experiencing stress;
- feeling anxious, overwhelmed,
- feels hopeless or depressed;
- worrying about relationships or children:
- unable to sleep properly;
- not coping well with change or uncertainty;
- experiencing bereavement;
- unable to adjust to changes in health; and
- worrying about end-of-life concerns.



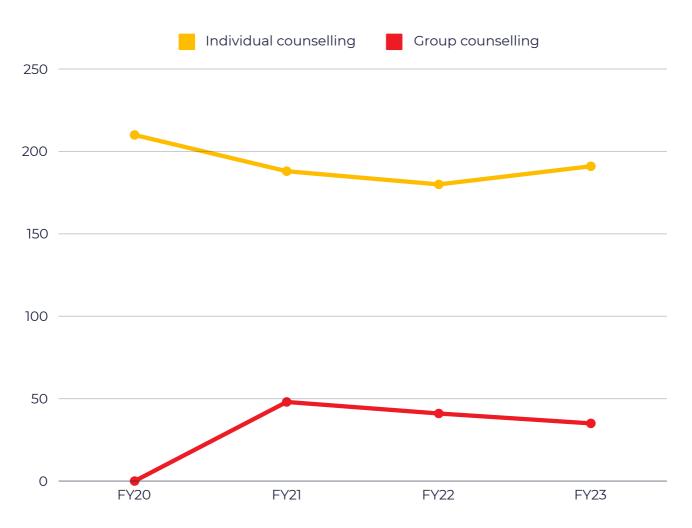


counselling



### GERONTOLOGICAL COUNSELLING STATISTICS

#### NUMBER OF GERONTOLOGICAL COUNSELLING CASES



O'Joy Limited continues to provide specialised gerontological counselling for our older clients in FY2023. We served a total of 226 clients, under our Individual Counselling Programme (191) and Group Counselling Programme (35).

# GERONTOLOGICAL COUNSELLING OUTCOMES

Counselling Outcomes	FY23	FY22
Individual Counselling		
Outcome 1	92%	86%
Outcome 2	95%	83%
Group Counselling		
Outcome 1	97%	95%
Outcome 2	91%	95%

With individual counselling, we hope to improve both functional capabilities and/or psychological functioning of our clients upon case closure. We aim to help our clients improve their physical functioning for daily activities and management of physical functioning; their living environment, and/or their financial condition through assistance applied by the programme (Outcome 1). We also help them better manage their emotional and/or psychological distress such as low moods, anxiety/depression and caregiver stress, and/or better cope with their difficult situations (Outcome 2)

With group counselling, we hope to improve the psychological well-being and social connectedness of our clients. We aim to help them express confidence/positivity in coping with issues at their life stage (Outcome 1) and to have made at least a new friend in the group, and/or get to know the group members better through the sessions (Outcome 2).

# GERONTOLOGICAL COUNSELLING OUTCOMES

Breakdown of GC Cases	FY23	FY22
Individual Counselling		
Total number of cases served	191	180
Total number of sessions	982	787
Number of cases brought forward from last FY	99	70
Number of new cases in this FY	92	110
Number of cases closed during this FY	62	81
Number of cases brought forward to next FY	129	99
Group Counselling		
Total number of cases	199	41

A total of 982 individual counselling sessions were conducted for 191 clients in FY2023. 99 cases were brought forward from FY2022, while 92 cases were new referrals. Out of these cases, 62 cases were closed, with 129 cases carried over to the next financial year.



# GERONTOLOGICAL COUNSELLING OUTCOMES

#### INDIVIDUAL COUNSELLING

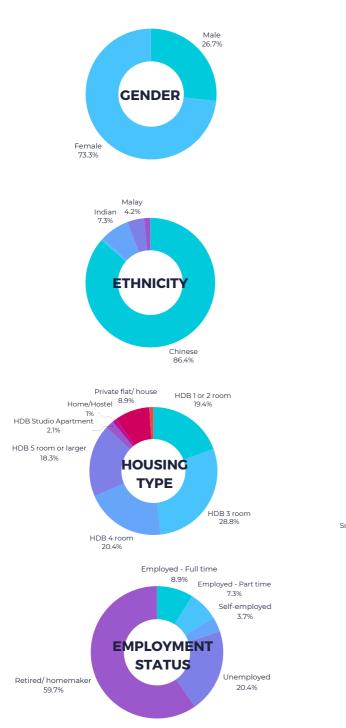
There were 26.7% males and 73.3% females, with the majority of them aged 70-79 years old (33%). A big percentage had no employment, being unemployed (20.4%) or retired/homemakers (59.7%). About 72.8% of the clients earned a monthly income of \$0-\$500. The most common referral sources are from hospital (28.8%), or other social service organisations (27.7%).

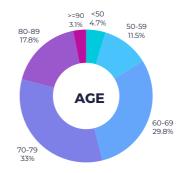
Depression (35%), and trauma and stress related (34%) issues were the most commonly presented psychological issues, while grief/loss (41%) and family (24%) issues were the most commonly presented social issues. It is not uncommon for a client to present with multiple issues.

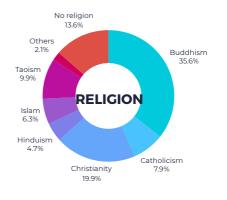
#### **GROUP COUNSELLING**

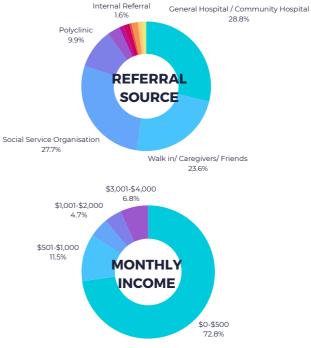
A total of 35 cases were served.

# COUNSELLING COUNSELLING COUNSELLING COUNSELLING





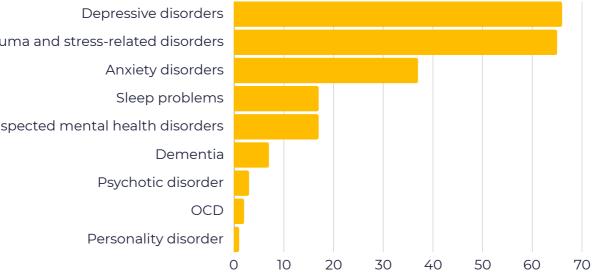




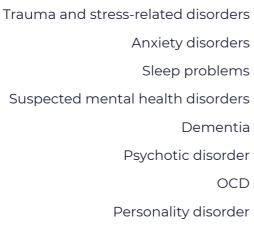
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### **GERONTOLOGICAL COUNSELLING** INDIVIDUAL COUNSELLING

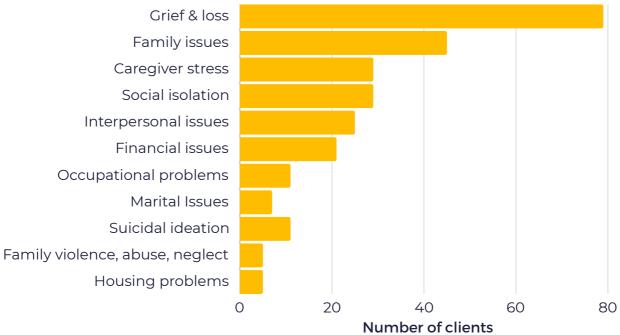
#### **PSYCHOLOGICAL ISSUES**



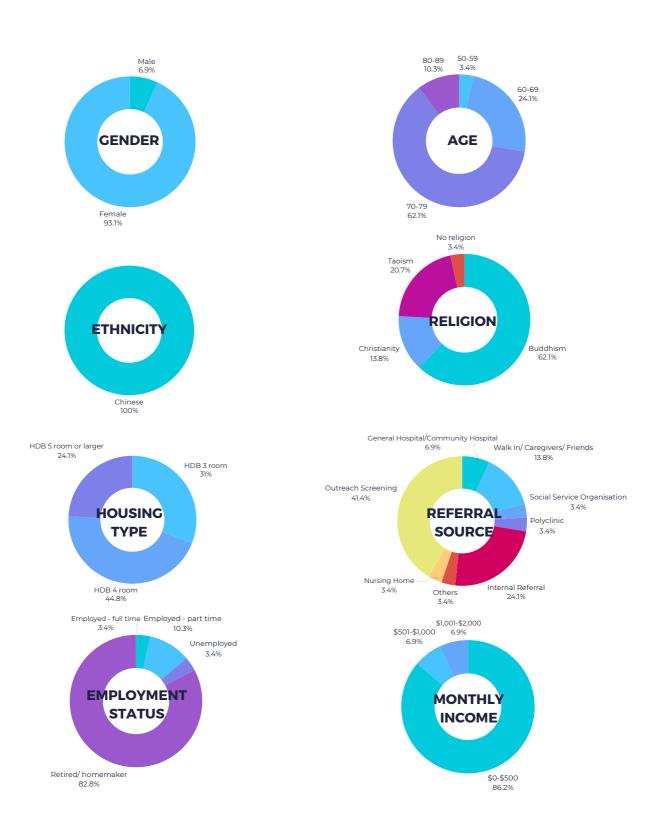
Number of clients



#### **SOCIAL ISSUES**



### GERONTOLOGICAL COUNSELLING GROUP COUNSELLING



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### GERONTOLOGICAL COUNSELLING GROUP COUNSELLING

There were 6.9% males and 93.1% females, with the majority of age 70-79 years old (62.1%). A big percentage had employment, no being unemployed (3.4%) or retired/homemakers (82.8%). 86.2% of the clients earned a monthly income \$0-\$500. The most common of referral sources are from internal (24.1%), or outreach screening (41.4%).



# **CREST** /ELDER-SITTER

CREST Program, funded by AIC, started on 1st April 2020. The program objectives are as follows:

- Increase public awareness of dementia/mental health by organising outreach events to provide dementia/mental health information and education to residents and their caregivers.
- Promote the recognition of early signs and symptoms of dementia/mental conditions.
- Provide basic emotional support and dementia/mental health information, service linkage, and follow-up with clients and caregivers.
- Network, engage and coordinate dementia/mental health education for community partners.
- Engage the person with/at-risk of dementia/ mild cognitive impairment (MCI) in meaningful activities to maintain their cognitive functions.
- Provide respite care services to reduce caregiver stress.

Clie Ser

647 clients/caregivers served



1227

persons outreached to



Number of dementia/ mental health outreach events

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### CREST / ELDER-SITTER CLIENT EXPERIENCE SURVEY

AIC is moving towards centralising the implementation of Client Experience Survey (CES) for COMIT and CREST service providers every 2 years.

QS-First Pte Ltd was commissioned by AIC to survey CES clients on the quality of service provided for the year 2023. The fieldwork was conducted from July to October 2023, with CES clients or their caregivers being interviewed over the telephone.

This table summarises the results of the survey.

All CREST / O'JOY	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree
Overall	43% / <b>55%</b>	40% / <b>38%</b>	7% / <b>6%</b>	3% <b>/ 1%</b>	7% / <b>0%</b>	0% / <b>0%</b>
Respect	59% / <b>86%</b>	39% / <b>12%</b>	2% <b>/ 2%</b>	0% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Emotional Support	49% / <b>80%</b>	40% / <b>18%</b>	9% / <b>2%</b>	2% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Accessibility	48% / <b>78%</b>	45% / <b>20%</b>	6% / <b>2%</b>	1% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Education / Information	52% / <b>82%</b>	42% <b>/ 14%</b>	6% / <b>4%</b>	0% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Frequency	37% / <b>78%</b>	51% / <b>20%</b>	6% / <b>2%</b>	5% / <b>0%</b>	1% <b>/ 0%</b>	0% / <b>0%</b>
Care Coordination	37% / <b>65%</b>	55% / <b>33%</b>	8% / <b>2%</b>	0% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Family Involvement	39% / <b>60%</b>	47% / <b>30%</b>	6% <b>/ 10%</b>	4% / <b>0%</b>	4% / <b>0%</b>	0% / <b>0%</b>
Waiting Time	30% / <b>75%</b>	65% / <b>25%</b>	4% / <b>0%</b>	1% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Effectiveness	38% / <b>78%</b>	46% / <b>18%</b>	14% / <b>4%</b>	2% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Care	46% / <b>82%</b>	44% / <b>16%</b>	9% / <b>2%</b>	1% / <b>0%</b>	0% / <b>0%</b>	0% / <b>0%</b>
Recommendation To Others	42% / <b>86%</b>	42% / <b>12%</b>	6% / <b>2%</b>	4% / <b>0%</b>	6% / <b>0%</b>	0% / <b>0%</b>

### CREST / ELDER-SITTER CLIENT EXPERIENCE SURVEY

This table summarises the questions of the survey.

Domain	Sub-domain	Question
Staff	Respect	The staff treats you with respect when assisting/attending to you.
Staff	Emotional Support	The staff discusses your worries or concerns about your condition or treatment.
Staff	Accessibility	The staff is able to meet you at a time that is suitable for you.
Service Delivery	Education / Information	The staff is able to explain things in a way that is easy to understand.
Service Delivery	Frequency	You are satisfied with the frequency of the session/home visit from the service.
Service Delivery	Care Coordination	You were involved in the decision when being referred to another service.
Service Delivery	Family Involvement	Your family or someone close to you were provided with the information to help in your recovery.
Service Delivery	Waiting Time	The waiting time for the first appointment is reasonable.
Service Delivery	Effectiveness	The service provided is helpful in managing your day-to-day life.
Overall Experience	Care	Taking into consideration staff and service delivery overall, you are satisfied with the COMIT/CREST services.
Overall Experience	Recommendation To Others	You would recommend this service to friends and family who have the same care needs.

# CREST / ELDER-SITTER STATISTICS

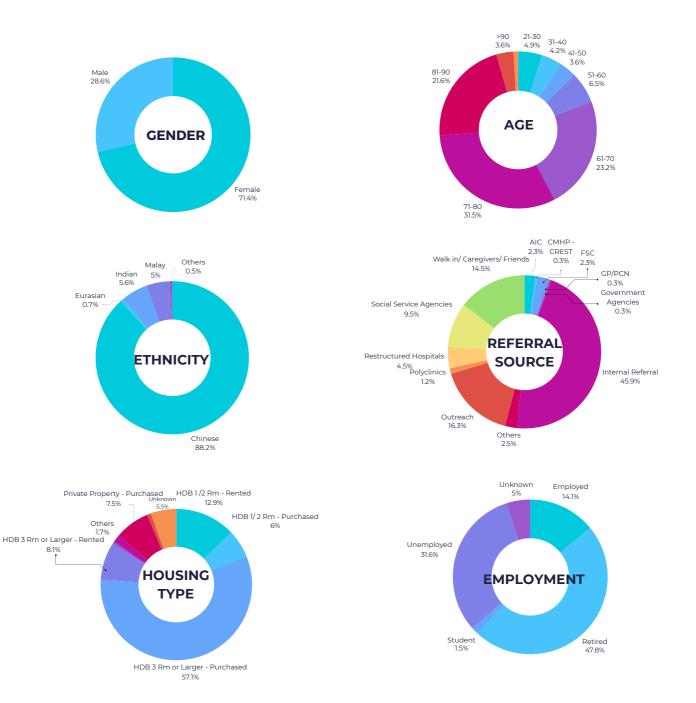
CREST/ES Reporting	FY23	FY22
Number of clients/caregivers followed up by the programme:	647	390
Number of caregivers provided with dementia/ mental health information	106	45
Number of dementia/ mental health outreach events/ activities organised for residents, caregivers and community partners	55	41
Number of participants reached out and provided with dementia/ mental health information (outreach)	11227	3561
Number of clients receiving meaningful activities engagement services	29	33
Number of home visits conducted by the programme *including centre-based sessions, Zoom sessions and phone sessions and elder-sitter sessions	3681	2177

647 clients/caregivers were followed up in this programme, and 106 caregivers were provided with information about dementia and mental health. A total of 3681 sessions (includes home visits, centre-based sessions, Zoom sessions, phone sessions and elder-sitter sessions) were made.

55 outreach events were organised and reached out to 3561 participants with information about dementia and mental health.

29 clients with dementia were engaged with meaningful activities on a weekly basis to stimulate them cognitively and socially.

## CREST / ELDER-SITTER STATISTICS



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Date	CREST Outreach	Organiser/ Event Partner
21/4/2023	Networking with HCA	Hospice Care Association
3/5/2023	Networking with KWSH	Kwong Wai Shiu Hospital
3/5/2023	Networking	Aranya Sangha Dana Fellowship
8/5/2023	Talk on Depression	Tembusu College, NUS
8/5/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
11/5/2023	Networking with IMH Central Rochor- Geylang teamlet	ІМН
12/5/2023	Networking with NTUC SCC	NTUC SCC @ Geylang Serai

NETWORKING WITH IMH CENTRAL ROCHOR - GEYLANG TEAMLET







CUTREACH BY TEMBUSU COLLEGE

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continued  $\rightarrow$ 

Date	CREST Outreach	Organiser/ Event Partner
12/5/2023	Networking with CGH	CGH CPGP Team
15/5/2023	Talk on Anxiety	Tembusu College, NUS
15/5/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
24/5/2023	Networking with AAC	MWS Charis ACE AAC
24/5/2023	Networking with AAC	THK AAC @ Cassia
25/5/2023	Networking with AACs, SCCs, home care services	Kwong Wai Shiu AACs / SCCs @ Macpherson, McNair, St George, Jalan Besar, Potong Pasir
27/5/2023	Vesak Day Outreach	Aranya Sangha Dana Fellowship
29/5/2023	Radio Talk on "长寿,你想吗?  "	Capital FM 95.8
5/6/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
5/6/2023	Engaging Seniors in Activities	Tembusu College, NUS

continued  $\rightarrow$ 

Date	CREST Outreach	Organiser/ Event Partner
6/6/2023	Networking with IMH Psychogeriatric and APCATS doctors and MSW	ІМН
12/6/2023	Talk on "Self-care"	Tembusu College, NUS
12/6/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
13/6/2023	Networking with Tembusu AAC	Tembusu AAC@Eunos
15/6/2023	Networking with AACs, SCCs, home care services	GreenTops@ Sims Place
28/6/2023	HOA Outreach	О'Јоу
3/7/2023	Talk on "Dementia"	Tembusu College, NUS
3/7/2023 10/7/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
18/7/2023	Networking with AAC	THK AAC @ Bedok
26/7/2023	Networking with AAC	St Hilda's Community Services

continued  $\rightarrow$ 

Date	CREST Outreach	Organiser/ Event Partner
31/7/2023	Talk on "Hoarding"	Tembusu College, NUS
2/8/2023	Talk on "Do I have Dementia?"	NLB (Geylang East Public Library)
31/7/2023	Students & seniors engagement and interaction cum outreach	Tembusu College, NUS
24/8/2023	Radio Talk on "步入超老龄化社会,新加坡准备 好了吗?  "	Capital FM 95.8
30/8/2023	CGH Journal Club	ССН
12/9/2023	Talk on "Ageing and Anxiety"	NLB
16/9/2023	Talk on "Understanding Depression in Older Adults"	О'Јоу
19/9/2023	Radio Talk on "听力丧失同认知退化息息相关! "	Capital FM 95.8
24/9/2023	Mental Health Event	M3 @ Jalan Besar
5/10/2023	Griefing after a Loss/Caregiving	NLB
17/10/2023	Networking with AAC	KWSH @ Macpherson

continued  $\rightarrow$ 

Date	CREST Outreach	Organiser/ Event Partner
18/10/2023 - 22/10/2023	Live Well, Leave Well Festival	Singapore Hospice Council
1/11/2023	Corporate volunteers & seniors engagement and interaction cum outreach	GSK
12/12/2023	Radio Talk on "关于孤独死"	Hao FM 96.3
13/1/2024	Talk on "How to Say No"	О'Јоу
17/1/2024	Talk on "Do I have Depression?"	NLB (Geylang East Public Library)
31/01/2024	Kolam Ayer Networking Session	AIC SGO
7/2/2024	Meeting with staff from AACs in Whampoa	O'Joy / NTUC AAC / Sunlove AAC
20/02/2024	Communicating with persons with dementia	AIC SGA Jalan Besar Division



CSR BY GSK



LIVE WELL LEAVE WELL FESTIVAL





OUTREACH

**ANNUAL REPORT FY2023** 

YOL'O

## ACTIVE AGEING FOR SENIORS



**ANNUAL REPORT FY2023** 















## HEALTH-ORIENTED AGEING (HOA)

Established in July 2013, the Health-Oriented Ageing (HOA) programme serves individuals aged 50 and above within the Upper Boon Keng community. Inspired by the Self-Mandala framework developed by Virginia Satir, this initiative has become pivotal in fostering both physical and psychosocial well-being among seniors in the area.

The day begins with invigorating group exercises known as Lala Workout. designed to promote physical fitness. Following а brief interlude. the programme transitions into a diverse array of arts-related activities carefully curated within the framework of the Self-Mandala model. These activities encompass singing, movement and dance, Tai Chi, Ang Klung, and art sessions, all provided free of charge.

In addition to these enriching pursuits, the programme offers regular excursions to performances and workshops to engage our seniors throughout the year.

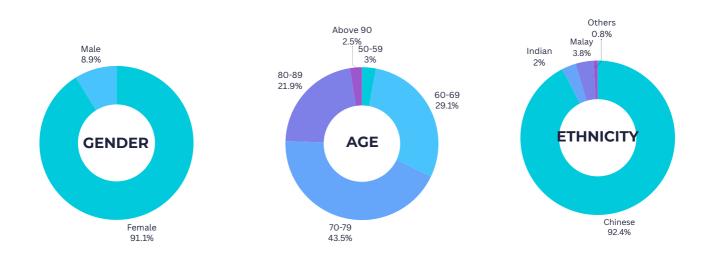
In the FY2023, a total of 419 sessions were conducted for 237 seniors, reflecting the programme's commitment to empowering seniors and enhancing their quality of life. participating seniors

**419** active ageing sessions

**PAGE 46** 

)'Joy

## HEALTH-ORIENTED AGEING STATISTICS



Activity	Total number of sessions	Total number of participants
Lala Exercises	212	14438
Resistance Band Exercises	48	3090
Movement & Dance	30	1627
Tai Chi	30	1174
Singing	28	1379
Angklung	30	1071
Arts & Craft	41	1062



## BRING O'JOY HOME

The digital initiative "Bring O'Joy Home (BOH)" was launched in response to the challenges posed by the pandemic, which required the suspension of on-site activities for the elderly. Starting as iHOA (Integrated HOA) in August 2021 and renamed as BOH in FY2023, it had provided seniors with engaging active ageing activities four afternoons per week.

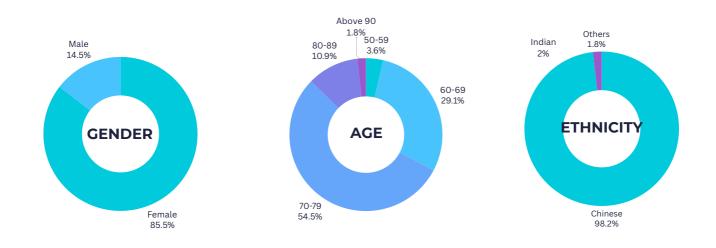
As our Health-Oriented Ageing (HOA) program resumes with the easing of pandemic restrictions, BOH adapts to meet the evolving needs of our community. Livestreaming selected HOA activities via Zoom, BOH ensures that seniors who are home-bound due to disability or illness can continue to participate in our active ageing initiatives from the comfort of their own homes.

#### **DIGITAL LEARNING WORKSHOP**

The on-site digital learning workshop, conducted in partnership with IMDA, offers seniors weekly one-hour sessions aimed at enhancing their digital literacy.

Central to this initiative is the goal of ensuring that seniors remain abreast of the digital revolution, equipping them with essential skills to navigate the digital landscape confidently. Moreover, the workshops serve as a platform for educating seniors on identifying and avoiding scams, empowering them to protect themselves from online threats.

### BRING O'JOY HOME STATISTICS



Activity	Total number of sessions	Total number of participants
Movement & Dance	19	40
Tai Chi	33	125
Digital Learning Workshop	10	188
Mindfulness	40	139

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# COMMUNITY PARTNERSHIPS



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### COMMUNITY PARTNERSHIPS COLLABORATION

Date	Event	External Partner
May - Jul 2023	Students & seniors engagement and interaction cum outreach	Tembusu College
Jun 2023	Needs analysis for Active Aging Programme (HOA & BOH)	Temasek Polytechnic
Jul - Nov 23	Digital learning workshop	IMDA / Singapore Digital Office
29 Sep 2023	Seniors' Outing to Garden by The Bay	Abbott Singapore
1 Nov 2023	Corporate volunteers & seniors engagement and interaction cum outreach	GSK
22 & 29 Dec 23	Students and seniors engagement and interactions	NUS Chinese Drama
12 Jan 2024	Students performance show	NUS Chinese Drama
29 Feb 2024	Children and seniors engagement and interactions	Agape Little Uni Kallang (Childcare)

#### COMMUNITY PARTNERSHIPS COLLABORATION

















#### with Abbott Singapore





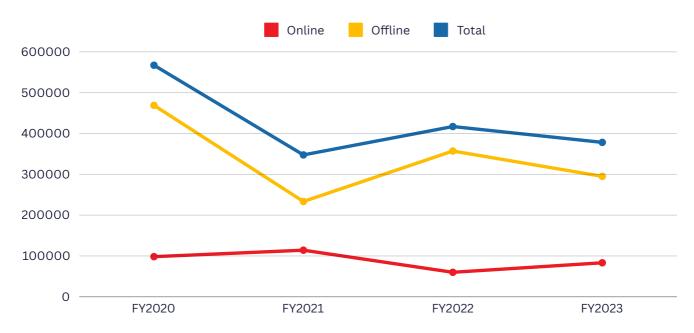
### COMMUNITY PARTNERSHIPS IN THE MEDIA

Торіс	Date	Media	Interviewee
监管条例修订 慈善团体和公益机构如何提 升治理能力?	6 Apr 2023	958 Capital FM	Choo Jin Kiat (Executive Director)
长寿,你想吗?	29 May 2023	958 Capital FM	Choo Jin Kiat (Executive Director)
赡养父母总监处未来或可强制子女接受调 解	5 Jul 2023	Lianhe Zaobao	
了解失智症 听讲座做筛检	22 Jul 2023	Lianhe Zaobao	
步入超老龄化社会,新加坡准备好了吗?	24 Aug 2023	958 Capital FM	Choo Jin Kiat (Executive Director)
听力丧失同认知退化息息相关!	19 Sep 2023	958 Capital FM	Tow Geok Yun (Senior Social Worker / Counsellor)
关于孤独死	12 Dec 2023	963 Hao FM	Choo Jin Kiat (Executive Director)

#### COMMUNITY PARTNERSHIPS FUNDRAISING

FY2023 presented significant challenges for fundraising, reflected in an overall 9% decrease in total donations. Offline donations saw a substantial decline of 17%. However, online donations experienced a notable increase of 39%, adjusting the offline-to-online donation ratio to 78% : 22%.

Our fundraising strategy remains cautious, involving the distribution of three batches of appeal letters and the launch of 18 online campaigns on Giving.SG.



#### **DONATIONS RECEIVED**

### COMMUNITY PARTNERSHIPS FUNDRAISING

Fundraising event	Period	Beneficiaries	Funds raised	Fundraising expenses	Commercial fundraiser
Offline					
Appeal letters Aug - Help Seniors Age with Grace	Aug 2023	Seniors	\$29,300	\$95	Nil
Appeal letters Nov - Age with grace	Nov 2023	Seniors	\$153,700	\$510	Nil
Appeal letters Jan - Give Hope with Hong Bao	Jan 2024	Seniors, Persons with Mental Health Issues	\$32,065.25	\$1,317.75	Nil
Online					
18 campaigns on Giving.SG	1 Apr 2023 - 31 Mar 2024	Seniors, Persons with Mental Health Issues	\$83,269	\$1,634	Nil

# OUR PEOPLE



**ANNUAL REPORT FY2023** 

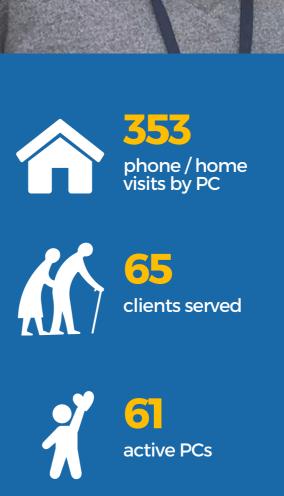
## PARA-COUNSELLOR

Para-counsellors (PCs) are a group of trained volunteers complementing our staff in the Counselling for Older Persons programme. Our devoted and caring volunteers reach out to lonely and underprivileged elderly, and are closely supervised by our professional counsellors. Our PCs are also continually trained through workshops, talks, and support groups.

The number of active PCs has increased in the past year, with the number at 61 PCs this year.

With the restrictions due to the COVID-19 pandemic behind us, PCs were able to begin carrying out home visits and accompanying clients for medical checkups. Our PCs monitor their clients via a combination of phone calls and home visits.

A total of 353 phone/client visits were conducted over the financial year, averaging 5.4 phone/visits per client. 13 cases were new cases, and 15 cases were closed within the financial year.



**ANNUAL REPORT FY2023** 

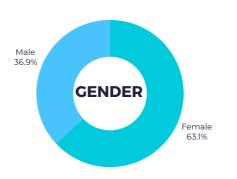
### PARA-COUNSELLORS STATISTICS

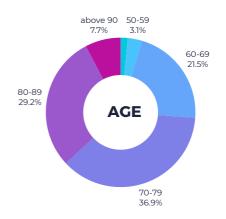
Breakdown of PC Cases	FY23	FY22
Total number of cases served	65	59
Number of cases brought forward from last FY	52	44
Number of new cases in this FY	13	15
Number of cases closed during this FY	15	7
Number of cases brought forward to next FY	51	52

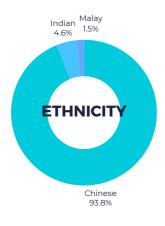


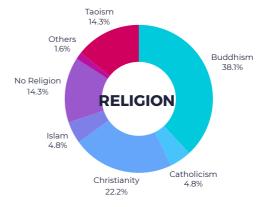
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#### PARA-COUNSELLORS STATISTICS











The majority of PC clients in FY23 are Chinese (93.8%), between the ages 70-79 (36.9%) and staying in HDB 1- or 2-room flats (40%). More female clients (63.1%) were served than males, with most clients being Buddhists (38.1%) or Christians (22.2%).

#### **ANNUAL REPORT FY2023**

# TRAINING & DEVELORS

Training for Para-counsellors	Date	Attendees		
Movie Discussion: Zinna Flower	24 Jun 2023	18		
Half day workshop on Loving, Living, Dying	19 Aug 2023	23		
Talk on Understanding Depression in Older Adults	16 Sep 2023	23		
Talk on How to say 'No'	13 Jan 2024	18		
Volunteer Recruitment Course				
English Volunteer Training Course (Module 1 – 4)	20, 27 May, 10 Jun, 30 Sep 2023	10		
Chinese Volunteer Training Course (Module 1 – 4)	17, 24 Nov, 1 Dec 2023, 12 Jan 2024	3		

## HOA Facilitators

We have a band of 24 dedicated HOA facilitators (acknowledged in Annex 1) whom embodies the spirit of healthoriented ageing, and are indispensable for the programme's self-sufficiency and efficacy. These facilitators are the pillars for the HOA program. Working closely with our Programme Executive, they are dedicated towards creating an inclusive environment for seniors living in the community.

Apart from daily commitments of guiding participants, leading activities, handling logistics and making assessments of their wellbeing, facilitators are also committed to staffled monthly facilitator meetings. During which they reflect, discuss, and evaluate the finer points of maintaining and promoting a welcoming and warm HOA community. Our facilitators' valuable contributions have undoubtedly assisted in the structural evolution of HOA, and their commitment to the HOA community is admirable and heart-warming.

Our team of compassionate, caring, patient, and loving facilitators is what distinguishes our HOA program from other programs.

With their kind actions, our facilitators have demonstrated the kind of community they want to build. Therefore, we will continue to provide a platform and support for the facilitators to build their ideal community.



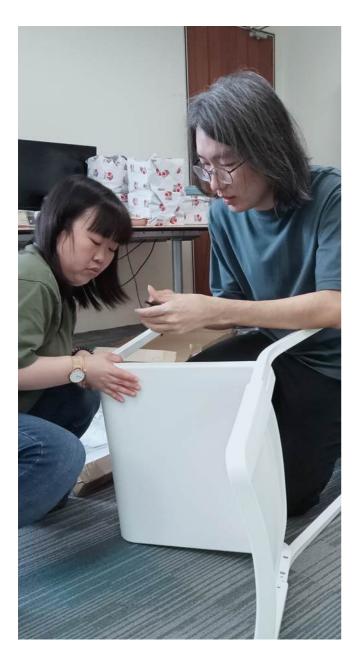




## STAFF

Executive Management			
Executive Director:	Choo Jin Kiat		
Clinical Director:	Teo Puay Leng		
Clinical Staff			
Principal Counsellor/Social Worker:	Chew Yat Peng		
Senior Counsellor/Social Worker:	Fiona Ong		
Senior Social Worker:	Ng Poh Yee		
Senior Social Worker/Counsellor:	Tow Geok Yun		
Counsellors:	Jon Tan Melissa Chew Royston Lau (part-t	Magdalene Chua Zheng Jiayin ime)	
Counsellors: <mark>Support Staff</mark>	Melissa Chew	Zheng Jiayin	
	Melissa Chew Royston Lau (part-t	Zheng Jiayin	
Support Staff	Melissa Chew Royston Lau (part-t Ong Ying Ying	Zheng Jiayin	
<mark>Support Staff</mark> Assistant Manager (Volunteer Management):	Melissa Chew Royston Lau (part-t Ong Ying Ying	Zheng Jiayin	
<mark>Support Staff</mark> Assistant Manager (Volunteer Management): Assistant Manager (Community Partnerships):	Melissa Chew Royston Lau (part-t Ong Ying Ying Wong Kai Kit	Zheng Jiayin	

# **STAFF PROFILE**



Our employees, in the clinical and support team, work with enthusiasm to keep the organization running over the years. Training programmes relevant to their line of work are constantly conducted for skill enhancement, ensuring high level of professionalism of our staff.



All the aforementioned services we provide are run by our dedicated team of 15 full time staff and 1 part time staff, of which 44% are below 50 years old. The majority are females (94%) and graduates (88%), whilst 94% of the staff are Singaporean citizens.

Average length of service

**3.3 YEARS** 

#### **ANNUAL REPORT FY2023**

# **STAFF TRAINING & DEVELOPMENT**

Course	Date	Training Provider	Staff
Psychosis in Older Persons by Dr Wong Hon Khuan	25/05/2022 - 25/05/2022	ССН СРСР	Fiona Ong
Certified Zentangle Teacher Training (9 hours office TO; 16 hours after office)	16/09/2022 - 19/09/2022	Zentangle	Fiona Ong
ACT-For beginners 6 weeks	07/03/2023 - 07/03/2023	Psychwire	Fiona Ong
Internal Family Systems Level 1 Training	27/04/2023 - 13/08/2023	IFS Institute	Chew Yat Peng
Externship Training in Emotionally Focused Therapy	03/05/2023 - 06/05/2023	SGEFT	Jon Tan
Emotionally Focused Individual Therapy (EFIT) Level One	08/05/2023 - 09/05/2023	SGEFT	Jon Tan
Creating Supervision possibilities: Beyond case management	22/05/2023 - 23/05/2023	Counselling and care centre	Teo Puay Leng
IFS 重建内在安全-探索创伤之后的心理保护系统 Dora Dui Chen USA	27/05/2023 - 27/05/2023	Eventbrite	Chew Yat Peng
Introduction to Internal Family Systems	29/05/2023 - 01/06/2023	AHD	Magdalene Chua
ACT for perfectionism and people pleasing	27/06/2023 - 01/08/2023	Psychwire	Teo Puay Leng
Grief Therapy for Traumatic Loss: Essential Interventions	27/07/2023 - 28/07/2023	AHD-Portland Institute of loss and Transition	Ng Poh Yee, Tow Geok Yun
Family-Focused Grief Therapy for Tragic Loss: A Clinician's Toolbox	31/07/2023 - 01/08/2023	AHD-Portland Institute of loss and Transition	Ng Poh Yee, Tow Geok Yun

# **STAFF TRAINING & DEVELOPMENT**

Course	Date	Training Provider	Staff
Intervening in Meaning: Working with Grief for Traumatic Loss by Prof Neimeyer	11/08/2023 - 11/08/2023	NUS	Zheng Jia Yin, Melissa Chew
Strengthen Family Relationships Using the Satir Model by Abby Chew Geok Bee	05/09/2023 - 06/09/2023	Academy of Human Development	Zheng Jia Yin
Intentional Interviewing and Counselling by Chan Earng Han	12/09/2023 - 17/10/2023	Academy of Human Development	Zheng Jia Yin
Certificate of Accomplishment in Foundation of Person Centered Dementia Care	19/09/2023 - 04/10/2023	Dementia Singapore	Magdalene Chua, Melissa Chew
Emotionally Focused Individual Therapy (EFIT) Level Two	09/01/2024 - 30/01/2024	SGEFT	Jon Tan
Cultivating your Strongest Self by Dr Harold Robers (Self-Funded)	23/02/2024 - 27/02/2024	Psycare Consultants	Melissa Chew

# THE YEAR AHEAD



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## MESSAGE FROM THE EXECUTIVE DIRECTOR



CHOO JIN KIAT Executive Director

In financial year 2023/2024, life in Singapore finally returned to the pre-COVID-19 pandemic situation with occasional spikes in COVID-19 cases. This return to normalcy allowed O'Joy to accelerate our pace of outreach to new clientele and partners within both the Upper Boon Keng community and Singapore's central eastern region.

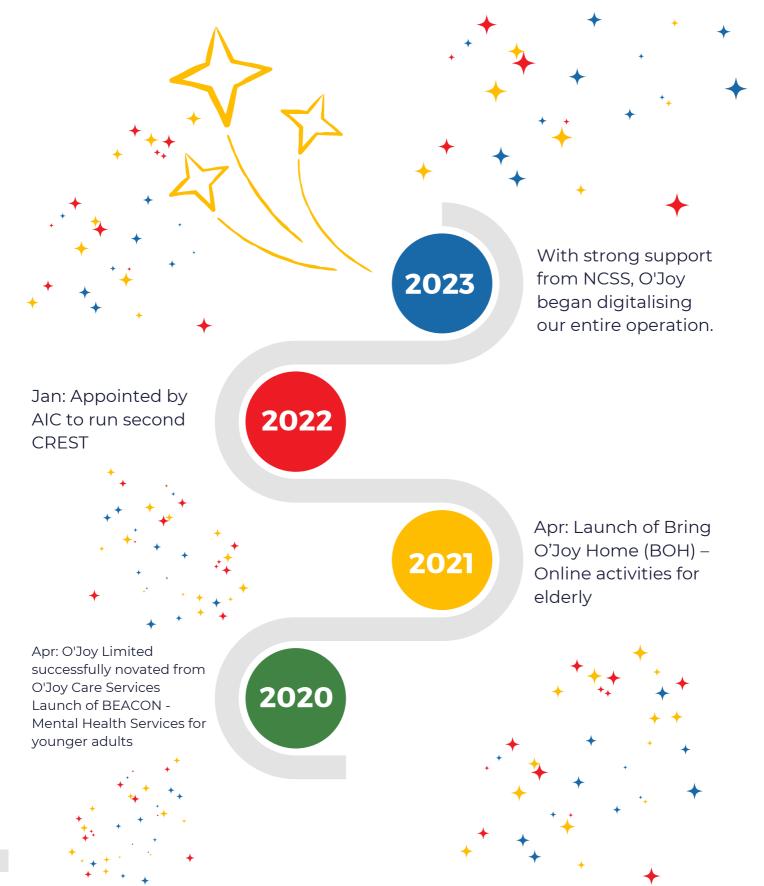
In this financial year, to improve our reach to more residents, clients and donors, we had commissioned a "Documentary" on O'Joy to promote better understanding of our work and efforts. In addition, we have teamed up with NUS, Tembusu Flag and conducted 4 outreach events on 28 June, 3 July, 10 July and 31 July 2023, reaching out to 1,240 units and 329 residents.

We are heartened to share AIC's CES 2023 CREST O'Joy@Kolam Ayer survey result done by independent auditors, on both clients and their caregivers. The result shows that O'Joy has consistently scored better across all 11 domains as compared to national average, i.e. all CREST. As indicated in page 35, in the 5 areas of respect, emotional support, education/information. care and recommendation to others, over 80% surveyed "Strongly Agree" O'Joy has done well. This is 20% above national average of below 60%.

In the coming financial year, we will commence on screening the brain health of our residents, clients and stakeholders aged 30 years and above by using the Digital Brain Function Screen (DBFS). DBFS is a medical-grade assessment for early brain decline, though a series of mini neuroscience games to screen for brain attention, immediate memory, working memory and executive function. We have trained our clinical staff and are working on referring process to both internal and external partners, such as GPs, SOCs, etc.

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## MILESTONES



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# 

We wish to express our heartfelt thanks to all our volunteers and donors for your unwavering support in the past years.

With you behind us, we can continue to serve vulnerable seniors and adults who need help.

With you beside us, we can extend our care and reach out to more who need a helping hand.

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## ANNEX 1 OUR VOLUNTEERS

#### **PARA-COUNSELLORS**

Ang Cheng Soon Cheo Carol Chew Shi Jun (Melissa) Chong Lian Fong Chua Kim Long Chua Koon Hua (Yan) Chue Luen Song Ei Siew Guek Goh Kin Buay @ Kim Buay Goh Sok Cheng Angeline Ho Serlina Ho Soo Boi Betty Hu Jeanne Koh Ah Luan, Maria Lee Kah Tin Esther Liao Zhi Qing Liaw Ah Kian, Esther Lim Gek Huang Lim Hua Li Lindsay Lim Lay Hoon, Lucinda Lim Eng Khoon

Lim Seow Yuin Lim Pei Yee (Erin) Loh Siew Mei (Serene) Low Choy Kwan Lum Kwai Heon Allison Ng Chiew Sim, Annie Ng Kim Hoy Ng Chee Keong Ong York Chin Ong Mee Leng Pak Chee Meng Phua Soo Fan Tan Buck Lee Tan Gooi Eng Tan Bee Lian Elaine Tan Lay Har Tan Chee Yin Tan Ching Ching Tan Chong Woon Tan KangRui, Darren Tan Liew Beng

Tan Tian Khoon Simon Tan Yi Lin (Eileen) Tay Edward Teo Chor Leng Teo Wei Ting Teoh Ai Peng Yap Lay Hwa Yeo Pei Shan Lam Kam Yee (Teri) Lau Jean Seo Leng Leng Wei Yi Lim Chuon Ann Aloysius Lim Geok Bee Lim Meng Huat (Richard) Ng Kim Moi (Angie) Tan Kah Jun, James Tiu Siew Mee Gay Cindy Ho Cathy

#### **HOA FACILITATORS**

Chue Luen Song Fong Siew Moi Fung Siu Hiang Goh Cheng Kiow Connie Helen Lee Sook Kit Kay Siew Choon Koh Ah Hoi Kon Lan Yin Lew Siew Choo Lian Sioek Tien Lim Sok Tiang Nancy Tan Ng Chiat Leong Ng Chiew Sim, Annie Ng Geok Wah Ng Lay Cheoh Ong Mui Lan Ong Poh Eng Ong York Chin Pang Ah Kau Phang Ah Keow Siak Choy Eng Tan Cheow Hong Poo Hee Pock Peter

## ANNEX 2 OUR DONORS

#### ORGANISATIONS

- Alco Sunshade Pte. Ltd Allalloy Dynaweld Pte Ltd Am Global Pte.Ltd Angles World Pte Ltd Anonymous Donors(Hong Wen School) BP Coach Training Pte Ltd BRC Asia Pte Ltd Bridgeteam Pac Cana Pacific Pte Ltd Cargill TSF Asia Pte Ltd Church of The Holy Cross Church Of The Holy Spirit Dou Yee Enterprises (S) Pte Ltd Evergreen Buddhist Culture Service Pte Ltd Gennal Industries Pte Ltd Global Financial Management Pte Ltd Hexacon Construction Pte Ltd HSS Enviro Pte. Ltd. Jolly Companion Ltd Kram Industries Pte Ltd Lasofi Investments Pte Ltd
- Lauer & Sons Investment Pte Ltd Mangala Vihara Buddhist Temple Nomura Singapore Pte Ltd People's Buddism Study Society Poh Tiong Choon Logistics Ltd PT-G Builders Pte Ltd Sandav Business Solutions Pte. Ltd. Singapore Buddhist Mission South East Asia Hotel Pte Ltd **Tampines Chinese Temple** The Rightway Corporation (Pte) Ltd Thiam Building Construction Pte Ltd Tomy Hui Electrical Engineering Pte Ltd Touch Community Services Ltd U&P Pte I td Vimalakirti Buddhist Centre Wing Ship Marine Services Pte Ltd Wow ! Gadgets Pte. Ltd Zirod Pte Ltd Zu-Lin Temple Association

#### FOUNDATIONS

Char Yong (Dabu) Association Chew How Teck Foundation Hong Leong Foundation HSBC Trustee (Singapore) Ltd-Estate of Chew Woon Poh Deceased Lee Foundation Sky Foundation(The Community Foundation of Singapore) Steven Cheong Huat Chye (Lions Club of Singapore Paterson) Tan Chin Tuan Foundation The Hokkien Foundation The Ngee Ann Kongsi The Shaw Foundation Pte Trailblazer Foundation Ltd

### **Donors** INDIVIDUALS

Adrian Tan Oei Loong Allan Chan Siew Cheong Amanda Amanda Tai Amarpreet Kaur Bajaj Amol M Ang Boon Wee, Jimmy Ang Chee Owee Angeline Chua Ting Y Anonymous Au Avtar Singh Chowdhary Aye Chan Myint Babyking **Bai Jieying** Bajaj Simarpreet Singh Barbara Yam Boo Thiam Hee Borkar Vijay Kashinath Brenda Tan Brianna Poh Carmen Huang Chan Pei Gee Chan Yi Shao Charmaine Chong Charmaine Lee Hui Ching Charyl Ng Tze Wei Cheah Yee Keng Chen Xiu Ling Cheng Tee Jing Cheong Chong Khiam Chew Kay Thiam, Dennis Chia Siew Lin Sara Chia Yue Choy Chin Yui Sin Chionh Chai Hai Richard Chong Eng Neo Chong Ma Chong Yuan Fang Choo Foo Yuan Choo Yun Song Chow Joo Ming Chow Wai Keat

Christina Chua Hui Qin Chua Kim Long Chua Mei Xiu Chua Meng Guan Chua Shu Xian Chun Mei Khoo Chung Sau Cheong Claire Rama Stephen Collin Ng (黄溆峰) Danny Syn Delia Ng Deon Gan **Desmond Seow** Ding Lee Huat, Andrew Edmund Neo Chun Wah Edwin Loke Ee Hui Ling, Elise Eh Ellawala Sandeepa Lakmal Eric Chan Teck Wee Fong Qi Wei Foo Chee Wee Foo Tiang Suan Gabriel Sebastian Wangsadipura Gan Luen Fai Gek Hoon Tan Goh Hui Jun Dorothy Goh Jiang Wee Goh Yong Sen Goh Yun Zhen Grvsolle Frederik Alexander F Gwen Ng Pey Yng **Gyanesh Nigam** He Haixia Hendrik Sugiharto Heng Mok Kwee Derrick Heng Siang Thiam Hew Kah Chun Hia Mui Tian Ho Jimin Gabriel Ho Mei Yee Ho Si Qi, Evangeline

Ho Yi Hoh Pei Yi Hong Chiew Hua Hoon Jia Jia Huang Jiamin Carmen Huang Sipei Hue Geok Huey Isaac Soong Wee Siong Jane How Javern Sim Jun Yan Jerome Ng Yong Zhi Jessica Tan Si Jing Jessica Tan Yew Leng Jessie Foo Mei Xin Jessie Olivia Yang Yunjie Jia Jia Joanna Tan Shin Yi Jobson Brian John Jon Tay Jory Lim Joseph Mok Judy Yeo Julia WI Wong Kan Rong Hui Kang Siok Moi Kanjanapipat Thansita Kelly Lim Li Tuan Kenny Gabriel Teo Kian Hui Kentaro Kanda Kevin Ho Khoo Khoo Gee Hwee Kim Koh Bee Choo Madeleine Koh Kim Choo Ong Kock Tong Koh Li Jun Koh Poh Ping Koh Poo Kwee Koh Thong Cher Melvyn Kong Wai Sam Koo Zhi Xuan Kor Yun Zhi, Joyce

### **Donors** INDIVIDUALS

Kwan Kam Ling Kwang Yee Ling Kwok Lih L V Wong Lai Siew Chor Lau Thani Daniel Lau Yeong Chuan Lee Han Cheng Lee Hui Wen Lee Jiahui Lee Miin Sum Lee Pei Ling, Marilyn Lee Siew Hoon Angeline Lee Wai Kin Lee Xiaoging Lee Yan Qi Lee Yuen Na Leonard Leo Yuan Pang Leong Kum Wah Leong Mun Yi, Kimmie Leow Xing Ru Lily Lim Lim Chiu Yu Lim Choon Huat Lim Chua Chai Lim Eng Khoon Lim Kang Wei Lim Kian Gee Lim Lay Hoon Lim Meow Kuan Lim Seok Kuan Winifred Lim Shih Yann Lim Siew Siew Lim Swee Yang Lim Teck Chai, Danny Lim Wan Qi, Emily Lim Wee Liang Lim Wee Sin Lim Wei Han Lim Wen Si Lim Zhen Thubten Tashi Little Martin Richard Liu Xin Loh Hui Si

Loh Jue Hui Sherilynn Loke Seng Choe Loo Ya Lee Low Hwee Tin Low Song Yi, Jeslyn Lua Seet Chong Lucinda Lim Lvn Ma Margarita Santayana Kilayko Mace Nicholas Mae Chua Maetini Soon Ruo Bing Malairajan Thillagasvaran Marcus Lim Yee Yong Margarita Maria Chizuko Salonga Maria Chizuko Salva Salonga Matthew Zach Neo Jia Jun Maung Myint Thaung May Yong Pei Yi Meeta Nigam Meow Loo Ho MF Leonardo Milo Faustine Anne Urriquia Mok Chee Keong Mok Lye Yin Mondaze Narayanan Ramaswamy Navneet Neo Choon Chuan Neo Hean Yeow, Louis Neo Kah Kiat **Neo Siew Ming** Neo Xin Fang, Angeline Neville Gregory Fernandez Ng Bee Eng Ng Chay Nee Ng Chee Keong Ng Choong San Ng Huey Ling Ng Jia Wei Ng Li Ling Ng Man Mei, Winnie

Ng Peck Kee Ng Qian Hui Ng Sam Kwee Christina Ng Wei Kwan Niran Patel Ong Hui Ying Ong Kwee Beng Ong Liang Wei Andy Ong Siok Choon Ong-Lee Yau Fo Own Yuanwen Pang Kah Gek Paola Jane Ofrasio Fajardo Pattiselanno Lenard Raymond Pek Lu Pin Patsy Perle Seow Phenena Palisoc Delos Reves **Ping Diana** Png Ching Eng Poh Biau Lay Poon Chye Yuen Clare Poon Kin Mun Priscilla Ramnath Priva Mann Pui Chew Hong Qin Teng Quek Geok Tin Quek Gim Chye Quek Sze Ching Rachel Ling Ramlincon26 Ravmond Rena Muto Rosalia Lian Djie Fui Russell Saradevi d/o Gopal Prabhakaran Seah Geok Hay Sei Kim Hoe Seow Chou Sing Gregory Seow Shi Jin Seow Yong Meng Shanmugaraj Sudharson Shoomz



### **Donors** INDIVIDUALS

Shum Sze Yeung Sie Yu Hua Sim Beng Wan Winnie Sim Seng Yong Sim Yong Nian Singh Brajesh Sng Peck Choo Soh Gek Han Soh Hwee Lin Soh Zhi Hui, Jonathan Steven Lim Chor Tiong Suriya Prakash S/O Kalyselvan Susan Margaret Stewart Tam Wei Han Tan Ah Pa@ Tan Geok Lan Tan Beng Soon Tan Chee Wee Tan Cheow Hong Tan Ee Joo Tan Gooi Eng Tan Hong Beng Tan Joo Chye Tan Kang Hong Tan Mang Lie Tan Ngee Hock Tan Orrapint Tan Pek Choo Tan Poh Chin Laurence Tan Seoh Kiong Tan Siew Lay Tan Sik Li Tan Sing Ying Tan Siok Siew Susie Tan Su-San Tan Ting Ting, Joan Tan Tuan Mui, Gertrude Tan Yew Leng Tan Yew Seng Tan Zhi Wei Tang Hui Kheng Tang Peggy Tararam S/O Ramdarash Yadav Tay Yuen Chee

Teh Kian Keong Teo Chee Siong Teo Chiun Maw Teo Hona Jun Teo Hui Kuan Teo Jia Oi Teo Kah Huat Teo Siew Khim Teo Yun Chien, Amelia Teong Soh Cheow **Tiong Shu** Toh En YU Dylan Toh Seong Wah Toh Sin Huey Toi Mui Luan Tok Hui Tina Tok Ko Lay Tong Mei Mei, Sharon Tsai Ming-Hong ΤY Vanessa Vania Velu Mookkaiah Vincent Na Vishaal Raj Vishal Chandra Achar Voon Long Hong Wang Xinbin Wang Yun Wee Chuen Jack Wendy Chan Wening Teoh Withey James Robert Wong Allan Chi Lun Wong Joon Fong Wong Kai Kit Wong Kuo Tsung Wong Si Mone Wong Tze Kuin Wong Wei Han Melvin Wong Wei Lin Julia Woo Wen Jie Wu Bangwen

Xiong Mengfei Yang Yang Yap Jia Hao Yap Judy Yap Pui Ling Yee Wai Ming Ellen Yeo Shu Yun Yi Ho Yohan Andreas Yong Zi Qi Yu Li Yue Ting Chew Yue Yean Feng Yustinus Albert Dwi Pramono Yvonne Chan Sook Fun Zhang Fang Zhang Huixian Zhang Xincheng Zhao Jing

# GOVERNANCE



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# GOVERNANCE

### **Timeliness of Submissions**

### ANNUAL SUBMISSIONS

O'Joy Limited has submitted its Annual Submissions on the last day, Saturday, of 6 months (or allowable extension by COC) from the end of our financial year.

### Board Governance and Executive Management

### NAMES & APPOINTMENTS OF BOARD MEMBERS

The names, appointments and dates of appointment of board members are listed in section "Leadership" of this annual report.

### **BOARD MEETINGS AND ATTENDANCE**

A total of four Board meetings were held during the financial year. During these quarterly Board meetings, the various programmes' strategic objectives, KPIs, such as output and outcomes achieved quarterly were presented and discussed. The organisation's quarterly income and expenses measured against annual budget were also monitored and discussed. In addition, ad-hoc activities held during the quarter, their benefits, outcomes achieved, data collected and analysed were also communicated. The following sets out the individual Board member's attendance at the meetings:

Name of Board Member	% Attendance
Chee Teng Hsiu, Terrence	100%
Cheong Chong Khiam, Max	100%
Goh Jiang Wee, Alan	50%
Chung Soon Bee	100%
Tan Shin Yi, Joanna	75%
Amelia Teo Yun Chien	100%
Lenard Pattiselanno Raymond	67%
Alvin Wong Hong Xi	67%
Ong Jeannie	100%
Oo Lay Kim, Sylvia	100%

Board meetings were conducted on 17 June 2023, 30 September 2023, 20 January 2024 and 16 March 2024.

### BOARD SELECTION, RECRUITMENT, NOMINATION AND RE-APPOINTMENT OF BOARD MEMBERS

Our Nomination Board Committee, together with the Board, identifies new potential candidates who have the qualities, competencies, or relevant experience needed for the Board's performance. Formal benchmarking may be conducted and documented to establish performance indicators for the Board and the Charity.

### **PROFILE OF BOARD MEMBERS**

The brief profiles of board members are listed in section "Leadership" of this annual report.

### TRAINING AND EVALUATION OF BOARD'S PERFORMANCE AND EFFECTIVENESS

We will tap on SID training and NVPC's tools to improve and monitor our board performance and effectiveness.

#### **TERM LIMIT OF THE BOARD**

The Board has a term limit of ten years. In particular, the Treasurer and Audit Board Committee Chairman (or equivalent) has a term limit of two years.

### DISCLOSURE OF REASONS FOR BOARD MEMBER'S SERVICE FOR MORE THAN 10 CONSECUTIVE YEARS

Not applicable, as O'Joy Limited novation effective from 1 Apr 2020.

#### **REPORTING OF O'JOY LIMITED BOARD RETREAT**

There was no Board retreat in FY2023.

#### **TERMS OF REFERENCE FOR THE BOARD**

The main responsibility of Board to direct the affairs of the Organisation, ensuring it is well managed, and delivering the objectives for which it has been set up. The Board is also to ensure compliance with legal and fiscal requirements and adherence to ethical standards. The various office bearers are to comply with their individual responsibilities as in the Constitution, and the rules of regulations governing their specific office bearer post. Finally, all members are expected to exercise independent judgement and act in the base interests of the Organisation to ensure objectivity in decision-making.

#### **TERMS OF REFERENCE FOR EACH BOARD COMMITTEE**

There are 7 board committees.

Board Committee	Terms of reference
Audit and Risk Board Committee Chairman Alan Goh Jiang Wee	Purpose: To assist the Board of O'Joy Limited ("Board") in facilitating the internal and external audit of the Organisation as well as other responsibilities defined by the Organisation. The Board Treasurer should not have any role in the committee.
<i>Members</i> Choo Jin Kiat	<ul> <li>Mandate: The Committee is established by a resolution of the Board.</li> <li>Roles &amp; Responsibilities: <ul> <li>To facilitates the external and internal audit of the Organisation for the Board.</li> <li>To oversee the financial reporting and disclosure processes and monitor the choice of accounting policies and principles.</li> <li>To review the audit plans and reports of the external and internal auditors and considers the effectiveness of the actions taken by management on the auditors' recommendations.</li> <li>To conduct periodic internal checks on key processes to ensure compliance with the established procedures, proper accountability of funds, zero financial irregularities or concerns, and report to the Board on the findings and recommendations for improvements.</li> <li>To analyse and address the risks that are associated with the key processes.</li> <li>To oversee regulatory compliance and whistleblower guidelines.</li> <li>To report to the Board of any financial irregularities, concerns, and opportunities.</li> <li>To review financial policies.</li> <li>To review financial policies.</li> <li>To review capital and operating budgets and plans.</li> </ul> </li> </ul>
Communications and Legal Board Committee Chairman Alvin Wong Hong Xi <i>Members</i> Choo Jin Kiat	<ul> <li>Purpose: To assist the Board of O'Joy Limited ("Board") in directing and monitoring the Organisation's communications and legal needs in line with established objectives and risk parameters.</li> <li>Mandate: The Committee is established by a resolution of the Board.</li> <li>Roles &amp; Responsibilities: <ul> <li>To keep and sustain the Organisation in the community limelight.</li> <li>To promote and enhance the Organisation's public image.</li> <li>To review and recommend a holistic one-stop eldercare service brand image, and communications and legal strategies to serve the objectives of the Organisation.</li> </ul> </li> <li>To be the resource provider and offer advice on matters relating to legal affairs, public communications, and media relationships.</li> </ul>

Board Committee	Terms of reference
Fundraising Board Committee	Purpose: To assist the Board of O'Joy Limited ("Board") in overseeing overall fundraising efforts.
<i>Chairman</i> Joanna Tan Shin Yi	Mandate: The Committee is established by a resolution of the Board.
<i>Members</i> Choo Jin Kiat	<ul> <li>Roles &amp; Responsibilities:</li> <li>To work with the staff to establish a fundraising plan that incorporates a series of appropriate projects such as special events, direct mail, fundraising campaign, etc.</li> <li>To work with the relevant staff in their efforts to raise money.</li> <li>To identify and solicit funds from external sources of support.</li> <li>To take the lead in certain types of outreach efforts such as chairing a dinner/dance committee or hosting fundraising parties etc.</li> <li>To encourage the involvement of all Board Members in fundraising projects such as making monetary contributions.</li> <li>To monitor fundraising efforts to ensure ethical practices, donors are acknowledged appropriately, and fundraisings are cost effective.</li> </ul>
Human Resource Board Committee Chairman	Purpose: To assist the Board of O'Joy Limited ("Board") in the review and authorisation of the Organisation's Human Resources matters.
Amelia Teo Yun Chien Members	Mandate: The Committee is established by a resolution of the Board.
Choo Jin Kiat	<ul> <li>Roles &amp; Responsibilities:</li> <li>To oversee the morale and motivation of staff and volunteers.</li> <li>To draft and/or revise personnel policies for Board approval.</li> <li>To review job descriptions.</li> <li>To establish salary structure and review staff salaries annually.</li> <li>To review the benefits package.</li> <li>To guide development, review, and recommend HR policies and procedures</li> </ul>

Board Committee	Terms of reference
Information and Communications Technology (ICT) Board Committee	Purpose: To assist the Board of O'Joy Limited ("Board") in directing and monitoring the Organisation's information and communications technology needs in line with established objectives and risk parameters.
Chairman Ong Jeannie	Mandate: The Committee is established by a resolution of the Board.
<i>Members</i> Choo Jin Kiat	Roles & Responsibilities: To recommend and review ICT strategy to ensure the Organisation has the appropriate infrastructure to support implementation of strategic goals. To recommend ICT policies to promote quality standards and establish mechanisms to monitor consistent implementation of these policies across the Organization. To identify guiding principles for prioritizing ICT initiatives to ensure easy access to up-to-date and reliable information. To review and ensure the provision of all ICT services by service providers are in line with Service Level Agreements and make recommendations when appropriate.
Nomination Board Committee Chairman Chung Soon Bee Members Choo Jin Kiat	<ul> <li>Purpose: To assist the Board of O'Joy Limited ("Board") in facilitating a formal and transparent process in the appointment and reappointment of Board Members.</li> <li>Mandate: The Committee is established by a resolution of the Board.</li> <li>Roles &amp; Responsibilities: <ul> <li>To propose terms of reference for Board approval.</li> <li>To review the size, structure and composition of the Board and Board Committees to ensure an appropriate balance of expertise, skills, attributes and ability among the members.</li> <li>To structure and lead the Board renewal and succession planning strategy.</li> <li>To initiate search, identify potential candidates, and explore their interest and availability for Board service.</li> <li>To nominate new Board Committee members, existing Board Members to be reappointed and to be Board President, Treasurer, and Secretary.</li> <li>To design and oversee Board orientation and cessation processes.</li> <li>To perform skills gap assessment and identify training needs.</li> <li>To review results of Board self-evaluation.</li> </ul> </li> </ul>

Board Committee	Terms of reference
Programme and	Purpose: To assist the Board of O'Joy Limited ("Board") in
Service Board	overseeing the operations of the Organisation's programmes
Committee	and services.
Chairman	Mandate: The Committee is established by a resolution of the
Lenard Pattiselanno	Board.
Raymond	Deles & Despensibilities:
<i>Members</i> Teo Puay Leng	<ul> <li>Roles &amp; Responsibilities:</li> <li>To oversee the development of new programmes and to monitor and assess the outcomes of existing programmes so that they are in line with the vision, mission, and objectives.</li> <li>To guide development of service delivery mechanisms.</li> <li>To initiate and guide programme evaluations.</li> </ul>

### **Executive Management**

### **EXECUTIVE MANAGEMENT TEAM**

#### **Executive Director**

Mr Choo Jin Kiat was appointed as O'Joy Limited's Executive Director on 1 April 2020. He was Executive Director of O'Joy Care Services between 1 April 2011 to 31 March 2020. He has 16 years of experience in the charity sector.

#### **Clinical Director**

Ms Teo Puay Leng was appointed as O'Joy Limited's Clinical Director on 1 April 2020. She was the founding member of the O'Joy Care Services, Executive Director between 1 December 2003 to 31 March 2010, and Clinical Director between 1 April 2010 to 31 March 2020. She has 30 years of experience in the charity sector.

#### **ORGANISATION STRUCTURE OF EXECUTIVE MANAGEMENT**

The organisation structure of executive management is illustrated in the section "Organisation Structure" of this annual report.

### PAST JOB EXPERIENCES OF EXECUTIVE HEADS

The Executive Director, Mr Choo Jin Kiat, is trained as an engineer and obtained his Bachelor of Electrical and Electronic Engineering degree NUS/NTI and joined O'Joy Care Services in 2005, i.e. after his 15 years-journey in factory automation/semiconductor equipment manufacturing industry.

The Clinical Director, Ms Teo Puay Leng is a trained counsellor and social worker with a Bachelor of Arts degree, Masters in Social Work, Specialist Diploma in Counselling & Guidance and Post-Graduate Diploma in Satir Systemic Brief Therapy. She has more than 30 years of field experiences including counselling and casework, supervision, training and volunteer management.

### **Conflict of Interest**

### DISCLOSURE OF REMUNERATION AND BENEFITS RECEIVED BY BOARD MEMBERS

No Board members, or people connected to them, receive remuneration, or other benefits, from O'Joy Limited.

#### **PROCESS OF SETTING OF REMUNERATION OF KEY STAFF**

No staff is involved in setting their own remuneration.

### **CONFLICT OF INTEREST POLICY**

The Board and executive management team members are also required to report actual or potential conflicts of interest to the management committee at the earliest opportunity, and subsequently, deal with the source of such problems.

### **Strategic Planning**

### VISION / MISSION / OBJECTIVES AND STRATEGY FOR NEXT 2 YEARS

We continue to be guided by our Intended Impact Statement, Theory of Change, Objectives and Values to achieve our vision and mission.

### **Programme Management**

### **KEY PROGRAMMES / ACTIVITIES / SERVICES**

The key services, programmes, and activities of O'Joy Limited, and their outcomes are updated regularly on our website, facebook page and in the annual reports.

### Human Resource Management

### DISCLOSURE OF REMUNERATION OF THREE HIGHEST PAID STAFF WHOSE REMUNERATION EXCEED \$100,000

Two of the staff at O'Joy draws an annual salary exceeding \$100,000, none of which serve in the Board.

### DISCLOSURE OF THE NUMBER/NAME OF PAID STAFF WHO ARE CLOSE MEMBERS OF THE FAMILY OF THE EXECUTIVE DIRECTOR OR BOARD MEMBERS, WHO EACH RECEIVES REMUNERATION EXCEEDING \$50,000 DURING THE YEAR, IN BANDS OF \$100,000

Remuneration band	Number of staff	Name of Executive Head or Board member with whom the staff is a close family member
Between \$50,000 to \$150,000	1	Choo Jin Kiat

### **VOLUNTEER MANAGEMENT**

Our charity has in place, a volunteer management system including recruitment, selection, training, supervision, support, recognition and alumni.

#### WHISTLE-BLOWING POLICY

Our charity has in place, a formal whistle-blowing policy to address concerns about possible wrongdoing or improprieties in financial or other matters within the charity.

### FEEDBACK POLICY

Our charity has in place, formal feedback escalation procedures to handle staff feedback.

### Financial Management and Internal Controls

### **INTERNAL FINANCIAL CONTROL POLICY**

Our charity has in place, an internal financial control guide which documented procedures on all financial matters.

#### **RESERVES POLICY AND RESERVES RATIO**

Our reserve policy is a maximum of two years of annual total expenditure. The reserves ratio for this financial year is 1:0.9.

### DISCLOSURE OF LEVEL AND PURPOSE OF RESERVES, DESIGNATED FUNDS, RESTRICTED FUNDS AND ENDOWMENT FUNDS

The level and purpose of reserves, designated funds, restricted funds and endowment funds are reported in the financial statements.

### DISCLOSURE OF PLANNED TIMING FOR USE OF RESTRICTED/ENDOWMENT FUNDS

Our plan is for all newly accumulated restricted funds to be used within the next 2 financial years.

### **Fund-raising Practices**

### DISCLOSURE OF NATURE, PURPOSE AND AMOUNT OF FUNDS RECEIVED

The nature, purpose and amount of funds received in (i) donations in cash (solicited/unsolicited); (ii) sponsorships; (iii) grants; and (iv) others are reported in the financial statements.

#### **DISCLOSURE OF FUND-RAISING EVENTS**

Information on the fund-raising events of the year are reported in the section "Fundraising" of this annual report.

### FUNDRAISING EFFICIENCY RATIO POLICY

Our fundraising efficiency ratio policy is a maximum of 30% of total fund raised within the financial year. Fundraising efficiency ratio for this financial year is 0.44%.

### Auditor's / Independent Examiner's Report

### DISCLOSURE OF AUDITOR'S / INDEPENDENT EXAMINER'S OPINION ON THE FINANCIAL STATEMENTS

The auditor's / independent examiner's opinion on whether the financial statements are properly drawn up in accordance with the relevant provisions is reported in the financial statements.

## **Risk Management**

As an organisation that is strongly dependent on public funding, it is necessary to closely abide by the Standard Operating Procedures (SOPs) for key areas such as financial control, fundraising, incident/accident reporting, etc.

In effect, both the Board and staff play a crucial role in the further development of O'Joy Limited as an organisation. The professional experience and skill set of the Board have proven valuable in terms of the strategic progress of the agency as a whole.

Similarly, our staff whose roles are to provide direct counselling, referral services, training and volunteer management, all have several years of field experience and formal education in their respective domains. Regular supervision, group and individual are implemented. In addition, staff and volunteers are encouraged to regularly upgrade their skills and knowledge, professional standards are constantly refined through the use of expert guidance as well as the Service Board Committee.

Key Performance Indicators (KPI) are closely tracked so as to ensure that any programmes and services that are publicly funded are duly noted. We target to meet or even surpass our set expectations.

In addition, all accounting procedures are heavily scrutinised, with internal controls put in place so as to prevent any risk of abuse. Thus, standard official financial requirements are met through yearly reviews by external auditors.

In compliance with Health and Safety Regulations, active measures are taken into consideration for staff, volunteers, clients and visitors to the centre.

As a result of these measures with regard to procedural guidelines and continuous performance appraisal, O'Joy Limited remains confident with our adherence to the standard of delivery stated in the guidelines for a local charity.

O'Joy Limited

(for the period April 2023 to March 2024)

S/N	Code Guideline	Code ID	Response	Explanation (if code is not complied with)
Board	d Governance			
1	Induction and orientation are provided to incoming Board members on joining the Board.	1.1.2	Complied	
	Are there Board members holding staff appointments?		No	
2	Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3		
3	There are written job descriptions for their executive functions and operational duties which are distinct from their Board roles.	1.1.5		
4	There is a maximum limit of four consecutive years for the Treasurer position (or equivalent, e.g Finance Committee Chairman or person on Board responsible for overseeing the finances of the charity). Should the charity not have an appointed Board member, it will be taken that the Chairman oversees the finances.	1.1.7	Complied	
5	All Board members submit themselves for renomination and reappointment, at least once every three years.	1.1.8	Complied	
6	The Board conducts self evaluation to assess its performance and effectiveness once during its term or every 3 years, whichever is shorter.	1.1.12	Complied	
	Are there Board member(s) who have served for more than 10 consecutive years?		No	
7	The charity discloses in its annual report the reasons for retaining Board member(s) who has served for more than 10 consecutive years.	1.1.13		

s/N	Code Guideline	Code ID	Response	Explanation (if code is not complied with)
8	There are documented terms of reference for the Board and each of its Board committees.	1.2.1	Complied	
Confl	ict of Interest			
9	There are documented procedures for Board members and staff to declare actual or potential conflicts of interest to the Board.	2.1	Complied	
10	Board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied	
Strat	egic Planning			
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the activities are in line with its objectives.	3.2.2	Complied	
Huma	an Resource and Volunteer Management			
12	The Board approves documented human resource policies for staff.	5.1	Complied	
13	There is a documented Code of Conduct for Board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied	
14	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied	
	Are there volunteers serving in the charity?		Yes	
15	There are volunteers management policies in place for volunteers.	5.7	Complied	

S/N	Code Guideline	Code ID	Response	Explanation (if code is not complied with)
Finan	cial Management and Internal Controls			
16	There is a documented policy to seek Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of its core charitable programmes.	6.1.1	Complied	
17	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied	
18	The Board ensures reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied	
19	The Board ensures that there is a process to identify, regularly monitor and review the charity's key risks.	6.1.4	Complied	
20	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure.	6.2.1	Complied	
	Does the charity invest its reserves, including fixed deposits?		No	
	The charity has a documented investment policy approved by the Board.	6.4.3		
Fund	raising Practices			
	Did the charity receive cash donations (solicited or unsolicited)during the year?		Yes	
22	All collections received (solicited or unsolicited)are properly accounted for and promptly deposited by the charity.	7.2.2	Complied	
	Did the charity receive donations-in-kind during the year?		No	
23	All donations-in-kind received are properly recorded and accounted for by the charity.	7.2.3		

S/N	Code Guideline	Code ID	Response	Explanation (if code is not complied with)
Disclo	osure and Transparency			
24	The charity discloses in its annual report: i. Number of Board meetings in the year; and ii. Individual Board member's attendance.	8.2	Complied	
	Are Board members remunerated for their Board services?		No	
25	No Board member is involved in setting his or her own remuneration.	2.2		
26	The charity discloses the exact remuneration and benefits received by each Board member in its annual report. OR The charity discloses that no Board members are remunerated	8.3		
	Does the charity employ paid staff?		Yes	
27	No staff is involved in setting his or her own remuneration.	2.2	Complied	
28	The charity discloses in its annual report: i) The total annual remuneration(including any remuneration received in its subsidiaries), for each its three highest paid staff, who each receives remuneration exceeding \$100,000, in bands of \$100,000; and ii) If any of the 3 highest paid staff also serves on the Board of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its staff receives more than \$100,000 in annual remuneration each.	8.4	Complied	
29	The charity discloses the number of paid staff who are close members of the family of the Executive Head or Board Members, who each receives remuneration exceeding \$50,000 during the year, in bands of \$100,000. OR The charity discloses that there is no paid staff who are close members of the family of the Executive Head or Board Member, who receives more than \$50,000 during the year.	8.5	Complied	

S/N	Code Guideline	Code ID	Response	Explanation (if code is not complied with)
Publi	ic Image			
30	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied	

We thank you for your support during the past year. With your help, we could Enhance the psychosocial wellbeing of vulnerable seniors, Enable active ageing for our seniors,

Give hope to persons with mental health challenges.



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